June 28, 2018

Mr. Kieran Haul  
Human Resource Manager  
West Gables Rehabilitation Hospital  
288 Ment Road  
Fort Lauderdale, FL 65214

Dear Mr. Haul:

As a clinical liaison nurse, boasting of over six years of experience in conducting insightful assessments to identify potential admission into the system, I am confident that I will be a significant contributory factor at West Gables Rehabilitation Hospital. Hoping to further build upon why I feel that I am the best person to hire at this position, I request you to scan the enclosed resume.

I have been working in a clinical liaison capacity for enough years to know the entire system, inside out. Conducting one on one contact with potential referral sources, creating and maintaining positive relationships with current referral sources, and identifying if patients require admission to the facility, or outpatient services are just some of the areas where I have cut a niche for myself.

In addition to this, I am a pro at coordinating the transition of clinical and benefit treatment to patients, families, and external agencies. As someone who is exceptionally talented in triaging all issues related to clinical satisfaction, and monitoring clinical caseloads according to their priority levels, I will be an instant credit to your facility.

In hopes of eventually being part of West Gables Rehabilitation Hospital, I will contact you soon to set a meeting time when we can talk in person. In the meantime, I can be reached on my cell phone number given below my signature, if you require any additional information regarding my suitability for a clinical liaison position at your facility.

Thank you for your time and consideration, and I look forward to hearing from you.

Sincerely,

Anthony Walker  
(000) 142-4541

Attachment: Resume